NAEF

INVESTING
in
Leadership, Innovation, and Learning

National Art Education Foundation

GRANT PROGRAM INFORMATION AND APPLICATION MATERIALS

For Project Year: July 1, 2018-June 30, 2019

NAEF Mission: The National Art Education Foundation (NAEF) invests in innovative initiatives to support instructional practice, research, and leadership in visual arts education.

▶ ▶ **Deadline: October 1, 2017** (postmarked)

GENERAL APPLICATION INSTRUCTIONS

NAEF Vision Statement:

As an independent, philanthropic organization, the National Art Education Foundation (NAEF) supports a wide variety of professional activities, including support for visual art educators to participate in professional development programs; the promotion of visual arts education as an integral part of the curriculum; the exploration of new models of visual arts instruction in public and private K-16 schools; the promotion of the teaching of art through activities related to the instructional process, curriculum, student learning, student assessment, management, or discipline; the purchase of equipment and/or instructional resources; and conducting research in visual arts education. NAEF has supported 306 projects since its inception in 1985. NAEF is a sister organization to the National Art Education Association (NAEA) and provides support for a variety of visual arts education programs for the Association and its members.

The National Art Education Foundation (NAEF) invites applications for the Ruth Halvorsen Professional Development Grants, Mary McMullan Grants, NAEF Research Grants, SHIP Grants, and Teacher Incentive Grants. The Foundation was established as an independent, sister organization to the National Art Education Association (NAEA) to provide support for a variety of art education programs. Foundation grants are made only to NAEA members, including student and retired members, state/province associations, and recognized affiliates.

PROJECT YEAR: The project year for these grants is July 1, 2018 to June 30, 2019.

The National Art Education Foundation provides grant support in the following categories:

Ruth Halvorsen Professional Development Grants *(up to $2,500)* **(Refer to pages 7-9):**
NAEF invites proposals for scholarships that promote NAEA's efforts to initiate and encourage the understanding and implementation of the goals for student learning promulgated through the *National Visual Arts Standards*. Annual scholarships are awarded to selected art educators whose proposals focus on understanding, implementation, and issues specifically relating to the *National Visual Arts Standards* and support the improvement of the teaching of art. Applicants for a Halvorsen Grant may **NOT** apply for a Teacher Incentive Grant, even if the proposals are for different projects.

Mary McMullan Grants *(up to $2,500)* **(Refer to pages 10-13):**
NAEF invites proposals for support of projects that promote art education as an integral part of the curriculum; to establish and/or improve the instruction of art in public and private elementary and secondary schools as well as schools of higher education in the U.S. The following areas of classroom-based action research will be considered for funding:
1) Curriculum Models, 2) Pilot Projects, and 3) Policy Models.

NAEF Research Grants *(up to $10,000)* **(Refer to pages 14-18):**
NAEF invites proposals to support research in art education that advances knowledge in the field of art education and that promulgate research surrounding the themes of the NAEA Research Agenda (see NAEA Research Commission website at www.arteducators.org; search: Research Commission). Grants are awarded to art educators whose proposals focus on the themes and ideas for research identified in this document. NAEF encourages the submissions of proposals to conduct research that investigates the impact and importance of arts education in student learning and provides hard data to support the findings of the research. While it is anticipated the research will be substantially completed within the year the award is made, additional funding may be provided upon application to enable a recipient to bring a research project to completion. NAEA and/or NAEF retains first rights to publish and disseminate results of the research.

SHIP Grants *(up to $500)* **Refer to pages 19-21):**
NAEF invites proposals for scholarships that promote NAEA's efforts to initiate and encourage the understanding and implementation of the goals for student learning promulgated through the *National Visual Arts Standards*. Annual grants are awarded to selected art educators whose proposals seek art equipment whose proposals seek art equipment to enable the art educator to improve the teaching of art and which are used to focus on student learning specifically related to the National Visual Arts Standards.

Teacher Incentive Grants *(up to $2,500)* **(Refer to pages 22-24):**
NAEF invites proposals for scholarship support of projects that promote the improvement of the teaching of art. Teaching of art includes, but is not limited to, classroom-based action research in the following areas: the instructional process; curriculum; student learning; student assessment; classroom behavior, management, or discipline; or other practices relating to instructional interaction and the achievement of student learning. Applicants for a Teacher Incentive Grant may **NOT** apply for a Halvorsen Grant, even if the proposals are for different projects.

THE NATIONAL ART EDUCATION FOUNDATION GRANT PROGRAM

ELIGIBILITY AND APPLICATION INFORMATION

ELIGIBILITY: The NAEF Grant Program is open to active NAEA members who have been members for at least one year prior to the date of application: October 1, 2016; to state/province associations of NAEA; and to recognized special issues groups of NAEA. **All eligible applicants are encouraged to apply.** Previous funding is not a guarantee of future funding.

INELIGIBILITY (Applicants who are not eligible to apply):

- All applicants must have been an NAEA member as of October 1, 2016. NAEA membership will not be processed at the time of application for the purpose of meeting grant deadlines.
- Applications from individuals who are members of only the state/province association are not considered NAEA members. Individuals must have an NAEA ID# in order to apply.
- Applications from non-members will not be considered.
- Applications from nonprofit organizations, prek-12 schools, after-school art programs, universities or other institutions will not be considered. NAEF grants support individual art educators to improve the teaching of art through participation in professional development (Halvorsen), by conducting research and trying new teaching models in the classroom (Research, McMullan, Teacher Incentive), and/or through the purchase of equipment (SHIP).
- NAEA members may not apply on behalf of the nonprofit organization or institution where they work. Individual NAEA members who are employed in nonprofit organizations or institutions may apply for eligible proposals in any category; however, NAEA members may not apply for the organization's project "on behalf of their organization."
- Applicants who are related to current members of the NAEF Board of Trustees.

NAEF DOES NOT FUND THE FOLLOWING REQUESTS:

- Funds to cover the costs of attending the NAEA National Convention, NAEA State Association Conferences, or other association conventions or conferences.
- NAEF grants in any category, including SHIP, may not request funds for the purchase of tablets. Applicants requesting NAEF funding for the purchase of tablets within their project budget will be disqualified.
- Applicants may NOT submit the same proposal in more than one category. If the same proposal or aspects of the same project are submitted in more than one category, both proposals will be ineligible for funding. Please review the guidelines for each category and determine the category most applicable for the project.
- Applicants may apply for **EITHER a** Halvorsen Grant or a Teacher Incentive Grant as the source of funds is the same for both of these grant categories. Proposals from the same applicant for both categories—even if the projects are different—will no longer be accepted.
- NAEF does not fund professional development programs. All professional development programs funded by NAEF are those offered by NAEA.

National Visual Arts Standards: The National Visual Arts Standards were updated and released in June 2014. Please refer to the NAEA website (www.arteducators.org) and the National Arts Standards website (www.nationalartsstandards.org) for more information.

APPLICATION DEADLINE: OCTOBER 1, 2017 (postmarked) Deadlines assure all applicants that they will be treated fairly and equitably. For these reasons, NAEF must set a strict deadline for applications. Prospective applicants will avoid disappointment if they understand that late applications will be rejected.

REVIEW PROCESS: Every effort is made to ensure the impartiality of the jury relative to the applicants. All grants are awarded without regard to age, gender, race, special needs, or national origin.

HUMAN SUBJECTS: Applicants for Research Grants that involve the use of human subjects must submit a copy of the Institutional Review Board (IRB) approval and a copy of the human subject consent form to NAEF before any funds will be distributed. If the IRB process has been completed by the proposal deadline, include it with the proposal. Otherwise, file it with NAEF as soon as approval is obtained.

ENDORSEMENTS: Neither NAEF nor NAEF Trustees will provide endorsements to applicants or offer advice on the content or substance of applications. NAEF does not provide a "model proposal" or copies of previous grantee applications.

QUESTIONS ABOUT YOUR PROPOSAL? Applicants may contact Kathi R. Levin, NAEF Program/Development Officer, at NAEF@arteducators.org to answer questions about the application in advance of the deadline. This guidance is not a guarantee of funding.

THE NATIONAL ART EDUCATION FOUNDATION GRANT PROGRAM

ADDITIONAL INFORMATION TO ASSIST IN COMPLETING AN APPLICATION

APPLICATION PROCESS: Applicants are advised to carefully read and follow the requirements for each of the five programs as outlined in these guidelines and check to make sure that all required information is included before submitting a proposal. Omission of any required information will automatically disqualify the application.

PROJECT/PROPOSAL DESCRIPTION: Applicants are required to provide a one- or two-sentence description of their project or professional development proposal. This description will also be used for promotional purposes should NAEF funds be awarded.

BUDGET GUIDELINES:

- Proposals exceeding grant limit amounts will not be considered.
- Applicants must provide a breakdown of the major expenses for the program/project.
- Applicants must round off the total amount of the request (i.e. $2,400 vs. $2,402.89).
- The budget must clearly indicate how NAEF funds, if awarded, will be spent for specific portions of the budget. NAEF grants can cover all of the anticipated costs of the project if the budget does not exceed the allowable grant amount.
- Funding for materials and travel should be limited to a minor part of the grant and must be directly related to the operation and accomplishment of the project. Registration and/or travel costs to any conventions, including NAEA, will not be funded.
- Proposals for conducting conferences, indirect costs, or the production of publications will not be funded.
- The SHIP grant category is specific to the purchase of equipment. For all other categories, if proposals include the purchase of equipment, the purchase must be integral to the implementation and outcomes of the proposal. If the entire budget is for purchase of equipment, the proposal must be submitted in the Ship grant category.
- Matching Funds: Proposals including plans for matching support will be given favorable consideration; however, matching funds are not a requirement. One NAEF grant application may not be matched against other NAEF grant applications. If matching funds are a part of the proposal, NAEF funds will not be released until there is proof that matching funds have been obtained. Funds from other sources must be reported.
- No overhead costs will be covered by NAEF grants.
- Proposals to support dissertations must be competitive with the priorities of the fund in terms of meeting the Research Agenda.

PROJECT TIMELINES: Each project timeline must have dates and years, so that there is a clear sequence of events taking place within the grant award period. The timeline should be aligned with the completion of project deliverables (i.e. specific benchmarks when events will take place and activities that relate to each of the objectives will be completed).

REFERENCES FOR RESEARCH PROJECT: All applicants must submit the names and contact information for three professional references with the proposal. Due to potential conflict of interest, members of the NAEF Board of Trustees may not be submitted as references (see current list at the end of the guidelines and/or on the NAEF website).

PREVIOUS NAEF AWARDEES: Applicant must provide on the cover page the year and category of previous NAEF awards, along with the amount of award and project title. This is separate from what might be included in the CV or resumé.

PROJECTS ALREADY UNDERWAY: Funding will not be awarded retroactively—if projects start prior to the start of the funding period, expenses incurred prior to the start of the funding period will not be reimbursed.

THE NATIONAL ART EDUCATION FOUNDATION GRANT PROGRAM

INFORMATION FOR FUNDED APPLICANTS

NOTIFICATION: All applicants (both funded and non-funded) will receive notification in writing by email, to the address provided in the application, regarding their proposal by June 1, 2018.

RELEASE OF FUNDS: All funded applicants must request release of funding in writing after July 1, 2018. Funds are released in one total payment. The request for release of funds should be sent by e-mail to: Kathi R. Levin, Program/ Development Officer, National Art Education Foundation, NAEF@arteducators.org

CREDITS: A credit line, "Supported by a Grant from the National Art Education Foundation," is required to appear on all documents generated through the project.

REPORTING: Grant recipients must submit a summary report within 30 days of completion of their project, including an accounting of funds and copies of all documents and materials developed as part of the project. Failure to submit a final report may result in rescinding of the grant which will require the grantee to return all grant funds, including those expended, to the Foundation. Grant recipients, upon completion of their awards, may be asked to present at the NAEA National Convention.

Two copies of your final report should be sent by mail to:
National Art Education Foundation
901 Prince Street
Alexandria, VA 22314
If you would like to submit your final report electronically in addition to the copies submitted by mail, you may do so at naef@arteducators.org. Email submission does not replace mailed copies of your final report.

CONTENT OF REPORT: All recipients of NAEF grant funds are required to submit a report which provides information describing what took place as a result of NAEF funding. Project grant recipients should describe what took place and the impact of the funding in relation to the expectations anticipated at the time of application. Professional development recipients should provide verification that they attended the workshop, institute, or other program that they attended with NAEF funding. All grant recipients should provide two (2) copies of any materials generated by the NAEF-funded project.

Research grant recipients should provide a summary of their project including the goals, methodology, and findings resulting from the research study; an overview of the actual expenditures (vs. the budget submitted with the proposal); and two (2) copies of any report or publications that resulted from the study.

It is the goal of NAEF to share the impact of funding, so any additional information that the recipient feels would help to this end is appreciated.

EXTENSIONS OR CHANGES IN THE PROJECT: There are times when changes to the original proposal may be necessary. Any substantive changes in the content, timeline, and/or budget for the grant must be approved by NAEF in advance. Failure to do so may result in the need to return funds. Requests for extensions and any substantive changes in the project (including, for example, the need to attend a different workshop or study with a different artist or at a different location) should be put in writing by e-mail to: NAEF@arteducators.org

RESCINDED GRANTS: Failure to request release of funds prior to the close of the NAEF fiscal year on June 30, 2019, will automatically result in the funding being rescinded, and the recipient will forfeit the grant funding.

NAEF

INVESTING in Leadership, Innovation, and Learning

NATIONAL ART EDUCATION FOUNDATION

GRANTS PROGRAM CALENDAR

Annual Guidelines posted on NAEA website ..... On or before August 15

Application deadline ..... October 1 (postmark deadline)

Application review process ..... October-March

- Log-in process
  o Grant applications are logged in and checked to determine if eligibility requirements have been met and application meets the grant guidelines for each category.
- Selection of reviewers for each panel
  o Reviewers are assigned for each grant category based on their expertise.
- Reading of applications by reviewers and adjudicators
  o Reviewers for each grant category are sent the proposals and evaluation rubrics.
- Recommendations made to the Grants Committee
  o Reviewers submit their evaluation of each proposal. Each panel has an adjudicator who convenes a conference call with the panelists to determine the recommendations for funding in the grant category.
- Recommendations made to the trustees
  o The grants committee meets by conference call to review the recommendations from each adjudicator for each grant category. Based on the recommendations of each panel, with guidelines regarding the dollars available for funding in each category, the Grants Committee completes its report, recommending to the Board of Trustees which grants should be awarded in each category and the exact amounts of funding.
- Board of Trustees votes on the Grants Committee report.

NAEF Trustees Annual Meeting ..... March or April (convened during the NAEA National Convention, varies by year)

- Trustees action on recommendations regarding applications

Notification Regarding Awards ..... On or before June 1
(funded and/or not funded)

Project Begin/End ..... July 1-June 30

Funding Released ..... Upon request after meeting requirments for release of funds provided in award letter

Final Report Due ..... Within 30 days of project completion

Grant awards are also listed in the NAEA News

RUTH HALVORSEN PROFESSIONAL DEVELOPMENT GRANTS

GENERAL DESCRIPTION: The National Art Education Foundation (NAEF) invites proposals for scholarships that promote NAEA's efforts to initiate and encourage the understanding and implementation of the goals for student learning promulgated through the *National Visual Arts Standards.*

WHAT IS FUNDED THROUGH THIS GRANT PROGRAM: Funds are awarded to selected art educators whose proposals focus on understanding, implementation, and issues specifically relating to the *National Visual Arts Standards* and support the improvement of the teaching of art. (Refer to the NAEA website www.arteducators.org. The National Visual Arts Standards are available at www.nationalartsstandards.org). These funds support individual art educators to take professional development. Funds cannot be used to provide professional development programs for others.
Please Note: Ruth Halvorsen Professional Development Grant funds will not be awarded to cover costs for attending the NAEA National Convention or NAEA State Association Conferences.

PROJECT YEAR: The project year runs from July 1, 2018, through June 30, 2019.

FUNDING LEVEL: Ruth Halvorsen Professional Development Grants are limited to a maximum of $2,500 per grant.

THE PROPOSAL: A proposal for a Ruth Halvorsen Professional Development Grant must include the following:

- A completed cover sheet
- A completed checklist
- Project/Proposal Description (1-2 sentences)
- Name of agency or institution providing the course or program
- Dates, location, and name of specific class, workshop, institute, or seminar
- Tuition brochure for the course, published by the agency or institution
- Statement of anticipated benefits from the course or program, presented on a separate page, not to exceed 1 page. The statement of anticipated benefits must clearly indicate the goals of the applicant as an educator and how this project will improve your teaching.
- Benefits clearly related to understanding and implementing the NAEA *National Visual Arts Standards*
- Itemized and justified required funds for:
  - tuition
  - room and board
  - study materials
  - travel (not to exceed of 50% of total requested)
  - other

TOTAL LENGTH OF THE PROPOSAL: FIVE (5) pages maximum, **EXCLUDING** the tuition brochure, cover page, and checklist.

FORMAT:

- 30 lines per page, font size no smaller than 11 points, 8 ½" x 11" paper, one side only.
- The cover page must be placed on the top of the proposal so that the applicant's name is visible. Do NOT create a separate cover page.
- The checklist should be the second page of the proposal. It should be placed BEHIND the cover page. It should NOT be printed on the back of the cover page.
- Do not add a Table of Contents or an additional Title Page.
- All collated copies should be stapled with one staple in the upper left hand corner of the proposal. If your proposal is too thick to be stapled, please attach a binder clip at the upper left hand corner of each proposal.
- Proposals submitted in binders will be disqualified.
- If your proposal is not collated it will not be sent to the reviewers and will be disqualified.
- Clearly label the 2-3 sentence Project Description and include it at the start of the proposal narrative.

EIGHT(8) collated copies of the Complete Proposal must be enclosed in one package and postmarked by October 1, 2017.

RUTH HALVORSEN PROFESSIONAL DEVELOPMENT GRANTS

APPLICATION COVER SHEET

Applicants for a Ruth Halvorsen Professional Development Grant may NOT apply for a Teacher Incentive Grant, even if the proposals are for different projects.

Results will be announced on or before June 1, 2018. Selected projects will be announced in the *NAEA News* and on the NAEA website. Project year runs July 1, 2018, to June 30, 2019.

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

E-mail:_____ **Home phone:** (____) _____

NAEA member ID #: _____ **Amount applicant seeks: $**_____

School where you teach: _____

Work address: _____ **Work phone:** (____) _____

City: _____ **State:** _____ **Zip:** _____

I am the recipient of previous NAEF funding *(check one)* _____ **Yes** _____ **No**

If yes, previously funded grant information *(complete all that apply)***:**

_____ **Research Grant** **Year** _____ **Amount** _____ **Title**_____

_____ **Ruth Halvorsen** **Year** _____ **Amount** _____ **Title** _____

_____ **Mary McMullan** **Year** _____ **Amount** _____ **Title**_____

_____ **SHIP Grant** **Year** _____ **Amount** _____ **Title** _____

_____ **Teacher Incentive** **Year** _____ **Amount** _____ **Title** _____

POSTMARKED APPLICATION DEADLINE IS OCTOBER 1, 2017

Mail 8 collated copies of the *completed cover page*, *checklist*, *the proposal,* and *attachments* to:

Ruth Halvorsen Professional Development Grants
National Art Education Foundation
901 Prince Street, Alexandria, VA 22314

SIGNATURE OF APPLICANT: _____ **DATE:** _____

RUTH HALVORSEN
PROFESSIONAL DEVELOPMENT GRANTS

CHECKLIST FOR APPLICANTS

This checklist must be completed and submitted with each copy of your proposal.
Your proposal must meet the following criteria for initial review.

APPLICATION FORM

_____ Cover page and checklist are complete
_____ Funds requested do not exceed $2,500

PROPOSAL

Format:

_____ Total length: 5 pages maximum, excluding tuition brochure, Cover Page, and Checklist
_____ Format: 30 lines per page, font size no smaller than 11 points, 8 1/2" x 11" paper, one-side only

Content and Detail:

_____ Project/Proposal Description (1-2 sentences)
_____ Name of agency or institution providing the course or program
_____ Dates, location and name of specific class, workshop, institute, or seminar
_____ Tuition brochure for the course, published by the agency or institution
_____ Statement of anticipated benefits from the course or program, presented on a separate page, not to exceed 1 page
  _____ Benefits clearly related to understanding and implementing the NAEA *National Visual Arts Standards*

BUDGET: (1 Page maximum)

Itemized and Justified Requested Funds for:

_____ Letter of endorsement of this project from an administrator with authority to approve it
_____ Itemized and justified requested funds for:
  _____ tuition
  _____ room and board
  _____ study materials
  _____ travel (not to exceed 50% of total requested)
  _____ other

SUBMISSION REQUIREMENTS

_____ 8 collated copies of the above are enclosed in one package for mailing postmarked by **October 1, 2017**

MARY McMULLAN GRANTS

GENERAL DESCRIPTION: The National Art Education Foundation (NAEF) invites proposals for support of projects that promote art education as an integral part of the curriculum; to establish and/or improve the instruction of art in public and private elementary and secondary schools as well as schools of higher education in the US.

WHAT IS FUNDED THROUGH THIS GRANT PROGRAM:

The applicant must identify the ways in which the project will support the improvement of their teaching of art. The following areas of classroom-based action research* will be considered for funding. These funds support individual art educators to test new models in their classrooms. Funds cannot be used to provide professional development institutes or similar programs for others.

Curriculum Models:

- Development of model in-school art education programs targeting selected participants as ongoing components of the curriculum
- Teacher development of models that focus on student-centered solutions to art education curriculum
- Development of curriculum models that focus on global perspectives of art resources.

Pilot Projects

- Development of pilot projects focusing on teacher training and student learning emphasizing the approved goals of the National Art Education Association

Policy Models

- Development of models that promote quality art education to educators, business leaders, and policy makers—people in positions to effect lasting improvements in the status of art education

PROJECT YEAR: The project year runs from July 1, 2018, through June 30, 2019.

FUNDING LEVEL: Mary McMullan Grants are limited to a maximum of $2,500 per grant.

THE PROPOSAL: A proposal for a Mary McMullan Grant must include the following:

- A completed cover sheet
- A completed checklist
- Title of the project
- Project/Proposal description (1-2 sentences)
- Statement of the problem or need
- Description of the population to be served
- Project objectives which identify the applicant's personal goals for improving their teaching.
  Please state your goals for why and how this project will improve your teaching. If you choose to include goals for student learning, these are in addition to your goals as an educator.
- Specific activities to accomplish each objective
- Duration of project
- Timeline of project activities with dates (i.e. month or time period: Summer 2018, Fall 2018, etc.)
- One-page statement of anticipated benefits
- One-page detailed budget (see Budget Guidelines) that:
  - Itemizes and justified all funding being sought
  - Clearly identifies the use of Mary McMullan Grant funds
- Appendices
  - Resumés of key personnel
  - Letter of endorsement of this project from an administrator with authority to approve it

TOTAL LENGTH OF THE PROPOSAL: EIGHT (8) pages maximum, **EXCLUDING** appendices, the cover page, checklist.

Continued Next Page

FORMAT:

- 30 lines per page, font size no smaller than 11 points, 8 ½" x 11" paper, one side only.
- The cover page must be placed on the top of the proposal so that the applicant's name is visible. Do NOT create a separate cover page.
- The checklist should be the second page of the proposal. It should be placed BEHIND the cover page. It should NOT be printed on the back of the cover page.
- Do not add a Table of Contents or an additional Title Page.
- All collated copies should be stapled with one staple in the upper left hand corner of the proposal. If your proposal is too thick to be stapled, please attach a binder clip at the upper left hand corner of each proposal.
- Proposals submitted in binders will be disqualified.
- If your proposal is not collated it will not be sent to the reviewers and will be disqualified.
- Clearly label the 2-3 sentence Project Description and include it at the start of the proposal narrative.

EIGHT(8) collated copies of the Complete Proposal must be enclosed in one package and postmarked by October 1, 2017.

* Action research is systematic reflective inquiry that is done by art educators working individually, or in collaboration with others, in schools, museums, community arts centers and those other locations in which art education occurs. Action research emphasizes discovering possible responses to problems and questions emerging within the setting in which the researcher is working. For more information go to *Action Research* by Eileen Ferrance at www.lab.brown.edu/pubs/themes_ed/act_research.pdf

MARY McMULLAN GRANTS

APPLICATION COVER SHEET

Results will be announced on or before June 1, 2018. Selected projects will be announced in the *NAEA News* and on the NAEA website.
Project year runs July 1, 2018, to June 30, 2019.

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

E-mail:_____ **Home phone:** (____) _____

NAEA member ID #: _____ **Amount applicant seeks: $**_____

School where you teach: _____

Work address: _____ **Work phone:** (____) _____

City: _____ **State:** _____ **Zip:** _____

I am the recipient of previous NAEF funding *(check one)* _____ **Yes** _____ **No**

If yes, previously funded grant information *(complete all that apply)***:**

_____ **Research Grant** **Year** _____ **Amount** _____ **Title**_____

_____ **Ruth Halvorsen** **Year** _____ **Amount** _____ **Title** _____

_____ **Mary McMullan** **Year** _____ **Amount** _____ **Title**_____

_____ **SHIP Grant** **Year** _____ **Amount** _____ **Title** _____

_____ **Teacher Incentive** **Year** _____ **Amount** _____ **Title** _____

POSTMARKED APPLICATION DEADLINE IS OCTOBER 1, 2017

Mail 8 collated copies of the *completed cover page*, *checklist*, *the proposal,* and *attachments* to:

Mary McMullan Grants
National Art Education Foundation
901 Prince Street, Alexandria, VA 22314

SIGNATURE OF APPLICANT: _____ **DATE:** _____

MARY McMULLAN GRANTS

CHECKLIST FOR APPLICANTS

This checklist must be completed and submitted with each copy of your proposal.

Check that your proposal matches one of the following categories:

CURRICULUM MODELS

_ __ Development of a model in-school art education program targeting selected populations as an ongoing component of the curriculum
_____ Teacher development of models focusing on student-centered solutions to art education curriculum
_____ Development of curriculum models that focus on global perspectives of art resources

PILOT PROJECTS

_____ Development of pilot projects focusing on teacher training and student learning and emphasizing the approved goals of the NAEA

POLICY MODELS

_____ Development of models that promote quality art education to educators, business leaders, and policymakers—people in position to effect lasting improvements in the status of art education

Your proposal must meet the following criteria for initial review.

APPLICATION FORM

_ __ Cover page and checklist are complete
_____ Funds requested do not exceed $2,500

PROPOSAL

Format:

_____ Total length: 8 pages maximum, excluding Appendices, Cover Page, and Checklist
_____ Format: 30 lines per page, font size no smaller than 11 points, 8 1/2" x 11" paper, one-side only

Content and Detail:

_____ Title of project
_____ Project/Proposal description (1-2 sentences)
_____ Duration of project
_____ Statement of the problem or need
_____ Description of the population to be served
_____ Project objectives which identify the applicant's personal goals for improving their teaching
_____ Specific activities to accomplish each objective
_____ Timeline of activities with dates (i.e. month or time period: Summer 2018, Fall 2018, etc.)
_____ 1-page statement of anticipated benefits
_____ 1-page budget break out (See Budget Guidelines) that:
  _____ Itemizes and justifies all funding being sought
  _____ Clearly identifies use of Mary McMullan Grant funds

APPENDICES

_____ Resumes of key personnel
_____ Letter of endorsement of this project from an administrator with authority to approve it

SUBMISSION REQUIREMENTS

_____ 8 collated copies of the above are enclosed in one package for mailing postmarked by **October 1, 2017**

NAEF RESEARCH GRANTS

GENERAL DESCRIPTION: The National Art Education Foundation invites proposals to support research in art education that advances knowledge in the field of art education and that supports the themes outlined in the NAEA Research Agenda.

WHAT IS FUNDED THROUGH THIS GRANT PROGRAM: Funds are awarded to selected art educators whose proposals specifically focus on issues relating to one of the recommendations identified in this document. NAEF invites proposals to support research in art education that advances knowledge in the field of art education. Grants are awarded to art educators to pursue a broad range of research topics that are included within the NAEA Research Agenda adopted in 2014. NAEF encourages the submissions of proposals to conduct research that investigates the impact and importance of arts education in student learning and provides hard data to support the findings of the research. Multiple researchers (i.e. 2 or 3 researchers) who are members of NAEA may apply for a collaborative project, as long as a lead researcher is identified. The cover letter should come from all the researchers along with contact information and resumes.

Eligible applicants are welcome to submit proposals in all areas of research. In addition, as part of NAEF's collaboration with the NAEA Research Commission, NAEF encourages submissions of the following proposals:

- Proposals that support the creation of communities of learners, including both researchers and practitioners, working together to explore a research question and/or problem.
  - These proposals should include a community of learners working to explore a research subject and put forward a research methodology that includes a mix of researchers and practitioners to support this goal. Either the researcher(s) or practitioner(s) can be the lead applicant.

    In this context, description of researchers and practitioners:

    Researcher—arts educators currently not working directly with learners in the preK through 12 classroom, museum or community setting conducting research to study, gather information, or conduct inquiry into ideas related to the status or improvement of arts education

    Practitioner—arts educator predominantly working with learners in the preK through 12 classroom, museum, or community setting.
- Proposals that support the identification of best practice and research that leads to further understanding of the impact and importance of arts education to student learning in and through the visual arts in a variety of settings, with an interest in research that provides quantitative data to support its findings.

These priorities do not preclude other submissions meeting the eligibility of the current Research Guidelines. NAEA and/or NAEF retains first rights to publish and disseminate results of the research.

PROJECT YEAR: The project year runs from July 1, 2018, through June 30, 2019.

While it is anticipated the research will be substantially completed within the year the award is made, additional funding may be provided upon application to enable a recipient to bring a research project to completion.

FUNDING LEVEL: NAEF Research Grants are limited to a maximum of $10,000 per grant.

THE PROPOSAL: A proposal for an NAEF Research Grant must include the following:

- A completed cover sheet
- A completed checklist
- Project/Proposal Description (1-2 sentences)
- A separate cover letter (not to exceed two pages) in which the applicant briefly describes the research proposal, how the research focuses on one or more of the themes and suggested questions within the NAEA Research Agenda, and his/her qualifications for undertaking the research. The letter must include the applicant's home and work addresses, phone, and Fax, if applicable.

Continued Next Page

- A separate research proposal (not to exceed six pages) which states the nature of the problem to be investigated; identifies a research hypothesis, design, and methodology; describes the relationship of the proposed research to existing research in the field; indicates what data are to be collected and examined; and explains the method(s) to be used in analyzing and reporting the data. **This section should be 30 lines per page with one-inch margins on all sides, 8 1/2" x 11" paper, one side only. This section will be used for blind review and must not contain references to the applicant or their institution.**
- A separate one-page budget, outlining the amount of funds requested for the project and the manner in which they will be used, and a one-page budget narrative. The budget must include details of any funding expected or possessed from other sources. **The budget cannot include any overhead costs.**
- A one-page timeline of activities with dates (i.e. month or time period: Summer 2018, Fall 2018, etc.).
- A separate comprehensive professional resume, complete with information concerning art teaching experience, research background, and citations of published or unpublished writings in art education
- A separate page (one page) with the names of three references who will attest to research qualifications and the ability of the applicant to complete complex and demanding tasks. **References should not be NAEF Trustees**.
- Copies of previous research, published or unpublished, may be included but are not required.
- Applicants for Research Grants that involve the use of human subjects must submit a copy of the Institutional Review Board (IRB) approval and a copy of the human subject consent form to NAEF before any funds will be distributed. If the IRB process has been completed by the proposal deadline, include it with the proposal. Otherwise, file it with NAEF as soon as approval is obtained.
- Proposals to support dissertations must be competitive with the priorities of the fund in terms of meeting the Research Agenda.

Proposals for the purchase of equipment, conducting conferences, indirect costs, or the production of publications will not be funded. Funding for materials and travel shall be limited to a minor part of the grant and must be directly related to the operation and accomplishment of the research. Presenting an after school program or summer institute for children, or educators at any level (i.e. classroom teachers, art educators, teaching artists, or administrators), is not research. If research is being conducted on the program, the cost and activity of doing the program should not be part of the research proposal or its budget.

There is no restriction to using these grants as matching funds nor to matching these grants from other sources; however, the Foundation must be fully informed of this intention and will deny funds to any applicant (or awardee) who does not make such disclosure. NAEF grant funds may not be matched against other NAEF grant applications. If matching funds are involved, NAEF funds will not be released until there is proof that matching funds have been obtained. Full accounting of the use of all NAEF funds will be required on completion of the project (normally expected to be one calendar year). The specific method of distribution of funds to the recipient will be determined on a case by case basis through negotiation between the recipient and the Foundation's Secretary/Treasurer. The Foundation may request additional materials if it feels a proposal has merit, yet is insufficiently comprehensive in its presentation for a decision to be made concerning its merit.

TOTAL LENGTH OF THE PROPOSAL: ELEVEN (11) pages maximum based on the total pages for each item listed above, **EXCLUDING** resumé/cv, reference list, the cover page, checklist.

FORMAT:

- 30 lines per page, font size no smaller than 11 points, 8 ½" x 11" paper, one side only.
- The cover page must be placed on the top of the proposal so that the applicant's name is visible. Do NOT create a separate cover page.
- The checklist should be the second page of the proposal. It should be placed BEHIND the cover page. It should NOT be printed on the back of the cover page.
- Do not add a Table of Contents or an additional Title Page.
- All collated copies should be stapled with one staple in the upper left hand corner of the proposal. If your proposal is too thick to be stapled, please attach a binder clip at the upper left hand corner of each proposal.
- Proposals submitted in binders will be disqualified.
- If your proposal is not collated it will not be sent to the reviewers and will be disqualified.
- Clearly label the 2-3 sentence Project Description and include it at the start of the proposal narrative.

EIGHT(8) collated copies of the Complete Proposal must be enclosed in one package and postmarked by October 1, 2017.

NAEF RESEARCH GRANTS

APPLICATION COVER SHEET

Results will be announced on or before June 1, 2018. Selected projects will be announced in the *NAEA News* and on the NAEA website.
Project year runs July 1, 2018, to June 30, 2019.

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

E-mail:_____ **Home phone:** (____) _____

NAEA member ID #: _____ **Amount applicant seeks: $**_____

School where you teach: _____

Work address: _____ **Work phone:** (____) _____

City: _____ **State:** _____ **Zip:** _____

I am the recipient of previous NAEF funding *(check one)* _____ **Yes** _____ **No**

If yes, previously funded grant information *(complete all that apply)***:**

_____ **Research Grant** **Year** _____ **Amount** _____ **Title**_____

_____ **Ruth Halvorsen** **Year** _____ **Amount** _____ **Title** _____

_____ **Mary McMullan** **Year** _____ **Amount** _____ **Title**_____

_____ **SHIP Grant** **Year** _____ **Amount** _____ **Title** _____

_____ **Teacher Incentive** **Year** _____ **Amount** _____ **Title** _____

POSTMARKED APPLICATION DEADLINE IS OCTOBER 1, 2017

Mail 8 collated copies of the *completed cover page*, *checklist*, *the proposal,* and *attachments* to:

NAEF Research Grants
National Art Education Foundation
901 Prince Street, Alexandria, VA 22314

SIGNATURE OF APPLICANT: _____ **DATE:** _____

NAEF RESEARCH GRANTS

CHECKLIST FOR APPLICANTS

This checklist must be completed and submitted with each copy of your proposal.

Your proposal must meet the following criteria for initial review.

APPLICATION FORM

_____ Cover page and checklist are complete
_____ Funds requested do not exceed $10,000

COVER LETTER FORM AND CONTENT

_____ Total length: 2 pages maximum
_____ 30 lines per page, font size no smaller than 11 points, 8 1/2" x 11" paper one-side only
_____ Describes research proposal in summary form
_____ Describes how the proposal focuses on the themes of the NAEA Research Agenda

This proposal addresses the following priorities (optional) (please check those which apply)

_____ Proposals that support the creation of communities of learners, including both researchers and practitioners, working together to explore a research question and/or project.

  _____ These proposals should include a community of learners working to explore a research subject and put forward a research methodology that includes a mix of researchers and practitioners to support this goal. Either the researcher(s) or practitioner(s) can be the lead applicant(s).

_____ Proposals that support the identification of best practice and research that leads to further understanding of the impact and importance of arts education to student learning in and through the visual arts in a variety of settings, with an interest in research that provides quantitative data to support its findings.

PROPOSAL

Format:

_____ Total length: 5 pages maximum, excluding Appendices and cover letter, References, Resume, Cover Page, and Checklist
_____ 30 lines per page, font size no smaller than 11 points, 8 1/2" x 11" paper, one side only
_____ For purpose of blind review, exclude all mention of applicant and institution in proposal itself

Content and Detail:

_____ Title of project
_____ Project/Proposal description (1-2 sentences)
_____ Duration of project
_____ Key questions or hypotheses to be addressed
_____ Specific problem to be investigated and its significance
_____ Prior related research literature
_____ How data is to be collected and examined
_____ Methods to be used for analysis and reporting

BUDGET

_____ 1-page budget breakout, beginning on a new page (See Budget Guidelines)
_____ Clearly identifies amount requested
_____ Clearly identifies use of NAEF Research Grant funds
  _____ Does not include overhead costs
_____ Clearly identifies other funding in hand
_____ Clearly identifies other funding expected
_____ Includes timeline of activities with dates (i.e. month or time period: Summer 2018, Fall 2018, etc.)
_____ Indicates total cost of related project

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APPENDICES

_____ Full professional resumes for project director and key personnel including:

- _____ art teaching experience
- _____ research background
- _____ published research
- _____ unpublished research

_____ Names of three references who will attest to research qualifications and ability to complete project (one page)

_____ Optional copies of research conducted by key personnel, if directly relevant to the project

SUBMISSION REQUIREMENTS

_____ 8 collated copies of the above are enclosed in one package for mailing postmarked by **October 1, 2017**

SHIP GRANTS

GENERAL DESCRIPTION: The National Art Education Foundation invites proposals for scholarships that promote NAEA's efforts to initiate and encourage the understanding and implementation of the goals for student learning promulgated through the *National Visual Arts Standards.*

WHAT IS FUNDED THROUGH THIS GRANT PROGRAM: Funds are awarded to selected art educators whose proposals seek art equipment and/or instructional curriculum resources used to focus on student learning specifically related to the *National Visual Arts Standards* (Refer to the NAEA website www.arteducators.org. The National Visual Arts Standards are available at www.nationalartsstandards.org). SHIP funds are for the purchase of equipment, not general art supplies. Equipment is something that lasts over time, rather than disposable or consumable art supplies.

PROJECT YEAR: The project year runs from July 1, 2018, through June 30, 2019.

FUNDING LEVEL: SHIP Grants are limited to a maximum of $500 per grant.

THE PROPOSAL: A proposal for a SHIP Grant must include the following:

- A completed cover sheet
- A completed checklist
- Title of Project
- Project/Proposal Description (1-2 sentences)
- Statement of the problem or need
- Description of the population to be served
- Project Objectives which identify the applicant's personal goals for improving their teaching.
- One-page statement of anticipated benefits, including how this equipment purchase will benefit your students and improve your capacity for teaching art. Please state your goals for why and how this project will improve your teaching. If you choose to include goals for student learning, these are in addition to your goals as an educator.
- Duration of the project
- One- page budget breakout (See Budget Guidelines) that:
  - Itemizes and justifies all funding being sought
  - Clearly identifies use of the SHIP Grant monies (SHIP Monies must be for specific equipment purchase rather than disposable supplies)
- Appendices
  - Resumés of key personnel
  - Letter of endorsement of the project form an administrator with the authority to approve it

TOTAL LENGTH OF THE PROPOSAL: FIVE (5) pages maximum, **EXCLUDING** the appendices, cover page, and checklist.

FORMAT:

- 30 lines per page, font size no smaller than 11 points, 8 ½" x 11" paper, one side only.
- The cover page must be placed on the top of the proposal so that the applicant's name is visible. Do NOT create a separate cover page.
- The checklist should be the second page of the proposal. It should be placed BEHIND the cover page. It should NOT be printed on the back of the cover page.
- Do not add a Table of Contents or an additional Title Page.
- All collated copies should be stapled with one staple in the upper left hand corner of the proposal. If your proposal is too thick to be stapled, please attach a binder clip at the upper left hand corner of each proposal.
- Proposals submitted in binders will be disqualified.
- If your proposal is not collated it will not be sent to the reviewers and will be disqualified.
- Clearly label the 2-3 sentence Project Description and include it at the start of the proposal narrative.

EIGHT(8) collated copies of the Complete Proposal must be enclosed in one package and postmarked by October 1, 2017.

SHIP GRANTS

APPLICATION COVER SHEET

Results will be announced on or before June 1, 2018. Selected projects will be announced in the *NAEA News* and on the NAEA website.
Project year runs July 1, 2018, to June 30, 2019.

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

E-mail:_____ **Home phone:** (____) _____

NAEA member ID #: _____ **Amount applicant seeks: $**_____

School where you teach: _____

Work address: _____ **Work phone:** (____) _____

City: _____ **State:** _____ **Zip:** _____

I am the recipient of previous NAEF funding *(check one)* _____ **Yes** _____ **No**

If yes, previously funded grant information *(complete all that apply)***:**

_____ **Research Grant** **Year** _____ **Amount** _____ **Title**_____

_____ **Ruth Halvorsen** **Year** _____ **Amount** _____ **Title** _____

_____ **Mary McMullan** **Year** _____ **Amount** _____ **Title**_____

_____ **SHIP Grant** **Year** _____ **Amount** _____ **Title** _____

_____ **Teacher Incentive** **Year** _____ **Amount** _____ **Title** _____

POSTMARKED APPLICATION DEADLINE IS OCTOBER 1, 2017

Mail 8 collated copies of the *completed cover page*, *checklist*, *the proposal,* and *attachments* to:

SHIP Grants
National Art Education Foundation
901 Prince Street, Alexandria, VA 22314

SIGNATURE OF APPLICANT: _____ **DATE:** _____

SHIP GRANTS

CHECKLIST FOR APPLICANTS

This checklist must be completed and submitted with each copy of your proposal.
Your proposal must meet the following criteria for initial review.

APPLICATION FORM

_____ Cover page and checklist are complete
_____ Funds requested do not exceed $500

PROPOSAL

Format:

_____ Total length: 5 pages maximum, excluding appendices, cover page, and checklist
_____ Format: 30 lines per page, font size no smaller than 11 points, 8 1/2" x 11" paper, one-side only

Content and Detail:

_____ Title of project
_____ Project/Proposal description (1-2 sentences)
_____ Duration of project
_____ Statement of the problem or need
_____ Description of the population to be served
_____ Project objectives which identify the applicant's personal goals for improving their teaching
_____ 1-page statement of anticipated benefits
_____ 1-page budget break out (see Budget Guidelines) that:
  _____ Itemizes and justifies all funding being sought
  _____ Clearly identifies use of the SHIP Fund monies

APPENDICES

_____ Resumés of key personnel
_____ Letter of endorsement of this project from an administrator with authority to approve it

SUBMISSION REQUIREMENTS

_____ 8 collated copies of the above are enclosed in one package for mailing postmarked by **October 1, 2017**

TEACHER INCENTIVE GRANTS

GENERAL DESCRIPTION: The National Art Education Foundation (NAEF) invites proposals for scholarship support of projects that promote the improvement of the teaching of art.

WHAT IS FUNDED THROUGH THIS GRANT PROGRAM: Funds are awarded to classroom-based action research* projects that facilitate development of the applicant's teaching capacities to provide visual art instruction that reflects the vision promulgated by the National Art Education Association in areas such as curriculum; student learning; student assessment; classroom behavior, management, or discipline; or other practices relating to instructional interaction and the achievement of student learning. The applicant must identify the ways in which the project will support the improvement of their teaching of art. These funds support individual art educators to test new models in their classrooms. Funds cannot be used to provide professional development institutes or similar programs for others.

PROJECT YEAR: The project year runs from July 1, 2018, through June 30, 2019.

FUNDING LEVEL: Teacher Incentive Grants are limited to a maximum of $2,500 per grant.

THE PROPOSAL: A proposal for a Teacher Incentive Grant must include the following:

- A completed cover sheet
- A completed checklist
- Title of the project
- Project/Proposal description (1-2 sentences)
- Statement of the problem or need
- Description of the population to be served
- Project objectives which identify the applicant's personal goals for improving their teaching
- Specific activities to accomplish each objective
- Duration of project
- Timeline of project activities
- One-page statement of anticipated benefits
- One-page detailed budget (See Budget Guidelines) that:
  - Itemizes and justified all funding being sought
  - Clearly identifies the use of the Teacher Incentive Grant funds
- Appendices
  - Resumes of key personnel
  - Letter of endorsement of this project from an administrator with authority to approve it

TOTAL LENGTH OF THE PROPOSAL: EIGHT (8) pages maximum, **EXCLUDING** the appendices, cover page, and checklist.

FORMAT:

- 30 lines per page, font size no smaller than 11 points, 8 ½" x 11" paper, one side only.
- The cover page must be placed on the top of the proposal so that the applicant's name is visible. Do NOT create a separate cover page.
- The checklist should be the second page of the proposal. It should be placed BEHIND the cover page. It should NOT be printed on the back of the cover page.
- Do not add a Table of Contents or an additional Title Page.
- All collated copies should be stapled with one staple in the upper left hand corner of the proposal. If your proposal is too thick to be stapled, please attach a binder clip at the upper left hand corner of each proposal.
- Proposals submitted in binders will be disqualified.
- If your proposal is not collated it will not be sent to the reviewers and will be disqualified.
- Clearly label the 2-3 sentence Project Description and include it at the start of the proposal narrative.

EIGHT(8) collated copies of the Complete Proposal must be enclosed in one package and postmarked by October 1, 2017.

* Action research is systematic reflective inquiry that is done by art educators working individually, or in collaboration with others, in schools, museums, community arts centers and those other locations in which art education occurs. Action research emphasizes discovering possible responses to problems and questions emerging within the setting in which the researcher is working. For more information go to *Action Research* by Eileen Ferrance at www.lab.brown.edu/pubs/themes_ed/act_research.pdf

TEACHER INCENTIVE GRANTS

APPLICATION COVER SHEET

Applicants for a Teacher Incentive Grant may NOT apply for a Ruth Halvorsen Professional Development Grant, even if the proposals are for different projects.

Results will be announced on or before June 1, 2018. Selected projects will be announced in the *NAEA News* and on the NAEA website. Project year runs July 1, 2018, to June 30, 2019.

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

E-mail:_____ **Home phone:** (____) _____

NAEA member ID #: _____ **Amount applicant seeks: $**_____

School where you teach: _____

Work address: _____ **Work phone:** (____) _____

City: _____ **State:** _____ **Zip:** _____

I am the recipient of previous NAEF funding *(check one)* _____ **Yes** _____ **No**

If yes, previously funded grant information *(complete all that apply)***:**

_____ **Research Grant** **Year** _____ **Amount** _____ **Title**_____

_____ **Ruth Halvorsen** **Year** _____ **Amount** _____ **Title** _____

_____ **Mary McMullan** **Year** _____ **Amount** _____ **Title**_____

_____ **SHIP Grant** **Year** _____ **Amount** _____ **Title** _____

_____ **Teacher Incentive** **Year** _____ **Amount** _____ **Title** _____

POSTMARKED APPLICATION DEADLINE IS OCTOBER 1, 2017

Mail 8 collated copies of the *completed cover page*, *checklist*, *the proposal,* and *attachments* to:

Teacher Incentive Grants
National Art Education Foundation
901 Prince Street, Alexandria, VA 22314

SIGNATURE OF APPLICANT: _____ **DATE:** _____

TEACHER INCENTIVE GRANTS

CHECKLIST FOR APPLICANTS

This checklist must be completed and submitted with each copy of your proposal.

Check that your proposal matches one (or more) of the following categories:

_____ Curriculum
_____ Instructional process
_____ Student learning
_____ Student assessment
_____ Classroom behavior, management, discipline
_ _ Other practices relevant to implementing the *NAEA National Visual Art Standards*

Your proposal must meet the following criteria for initial review.

APPLICATION FORM

_____ Cover page and checklist are complete
_____ Funds requested do not exceed $2,500

PROPOSAL

Format:

_____ Total length: 8 pages maximum, excluding Appendices, Cover Page, and Checklist
_____ Format: 30 lines per page, font size no smaller than 11 points, 8 1/2" x 11" paper, one-side only

Content and Detail:

_____ Title of project
_____ Project/Proposal Description (1-2 sentences)
_____ Duration of project
_____ Statement of the problem or need
_____ Description of the population to be served
_____ Project objectives which identify the applicant's personal goals for improving their teaching
_____ Specific activities to accomplish each objective
_____ Timeline of activities with dates (i.e. month or time period: Summer 2018, Fall 2018, etc.)
_____ 1-page statement of anticipated benefits
_____ 1-page budget break out (see Budget Guidelines) that:
  _____ Itemizes and justifies all funding being sought
  _____ Clearly identifies use of Teacher Incentive Grant funds

APPENDICES

_____ Resumés of key personnel
_____ Letter of endorsement of this project from an administrator with authority to approve it

SUBMISSION REQUIREMENTS

_____ 8 collated copies of the above are enclosed in one package for mailing postmarked by **October 1, 2017**

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NATIONAL ART EDUCATION FOUNDATION

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National Art Education Foundation Contact Information:

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Program/Development Officer
National Art Education Foundation
901 Prince Street,
Alexandria, VA 22314

703-860-8000

naef@arteducators.org