



NAEA Museum Education Division Get Involved!

Would you like to get more involved? Contact us: naeamused@gmail.com

About the Division

The Museum Education Division leverages the contributions of more than 620 educators across North America through a network of 4 regional representatives and 4 representative-elects as well as project-specific task forces and working groups. The Division also works closely with the leadership of the full Association, including six other Divisions, Regional Vice- Presidents, and Issues Groups, to advance the core mission of NAEA: *to advance visual arts education to fulfill human potential and promote global understanding.*

Leadership

The Director and Director-Elect are nominated and elected by the NAEA Membership every two years. Development Committee members self-nominate and are selected in the spring by the Director and Director-elect to ensure a diverse and dynamic committee of leaders.

Opportunities for Museum Education Division Members to get involved

Regional Director-Elect - Position Starts March 2023

4 year commitment - 2 years as Regional Director-Elect and 2 years as Regional Director Time commitment: Medium (2-4 hrs/month average; some months are much higher as specific tasks may require up to 8 hrs in a two-three week period.)

Regional Directors and Regional Director-Elects represent the Eastern, Southeastern, Western and Pacific regions. These eight individuals make up the **Museum Division Development Committee.**

Responsibilities for ALL members of the Museum Education Division Development Committee members include:

- Encourage colleagues to submit proposals for the NAEA conference generally. In consultation with the Director and Director-elect, identify topics that are of special relevance to the field and either encourage colleagues to submit proposals on these topics or develop proposals that include a range of voices on these topics.
- Lead the awards process to ensure that a good number of high-quality nominations are submitted to the NAEA by the deadline for each region and for the National Educator award. Send out communications to the membership and the Development Committee to drum up nominations, follow up to ensure that every division has a good number of nominees, contact nominators and nominees to ensure nominations are submitted properly and on time, and move the process forward through the nomination due date, starting in August, responding to questions and, with the Director and Director-elect, addressing issues as they may arise.
- Review and score nomination materials for annual awards. Review usually takes place in November.
- Attend and/or participate in Conversations with Colleagues, Awards Ceremony, special Division sessions, and other key sessions at NAEA conventions.

- Connect and communicate with members in your region to find out how NAEA can best serve its members.
- Assist with aspects of the Preconference, Awards, etc. as needed.
- Participate in Division task forces or working groups, as needed. Assist with miscellaneous projects that come up over the course of the year. For example, if the NAEA Board decides to form an ad hoc or standing committee to focus on a particular task or issue, the division director might ask committee members to serve on it.
- Every other year, work with the director to identify colleagues for the next round of regional representative-elects.
- Participate in regular Development Committee conference calls (8-12 per year)

Note: we recognize that attending convention is not possible for everyone, and are working to make participation more equitable. If you are not able to attend the convention, please don't let that deter you from seeking this position.

Social Media & Digital Community Development

Our Division currently has an active presence on social media. We welcome involvement from a group of division members to support social media initiatives, as outlined below.

Time commitment: Medium (2-4 hrs/month by each member of a working group to sustain community engagement)

Editors: Time Commitment: 30 minutes- 1 hour per week

- Responsibilities: Review and edit submissions from others according to the Division's Social Media Style Guide to prepare them for posting.

Posting Group's Time Commitment: 1 hour per week

- Responsibilities: Submit draft text (inspired by articles shared by others, or your own daily topic.)
- Schedule posts to Division Twitter and Facebook accounts.
- Monitor Division accounts on assigned posting days (respond to comments and conversation, "like" posts referencing the Division, etc.)

Special Projects: Time Commitment: 2-8 hours, 1-2 times per year

- Responsibilities: Work on occasional special projects, such as live-tweeting Pre-conference or online chats such as #MuseumEdChat.

Viewfinder: Reflecting on Museum Education & Social Justice

Time commitment: Medium (12-18 hrs/year over 3-month period)

Viewfinder is an online publication about the intersection of museum education and social justice from the National Art Education Association's Museum Education Division.

Viewfinder aims to engage colleagues in ongoing dialogues about socially engaged museum education work, by combining the speed and timeliness of a blog with the rigor of a peer-reviewed journal. Featuring essays and open conversations, inviting experiments and critiques, and inspiring cross-generational dialogue, *Viewfinder* is a resource that is not dedicated solely to best practices, but rather documents the value of rigorous reflection. Articles are solicited via social media and listservs for two annual issues. We are now seeking six editors to join the team and to each make a two-year commitment to edit one article per year.

To learn more or get involved contact Hannah Heller hannah.d.heller@gmail.com and Hallie Scott hscott@hammer.ucla.edu.

Peer 2 Peer Task Force

Time commitment: Medium (2-5 hrs per month)

Inspired by the thought-provoking conversations that take place between colleagues at the NAEA National Convention, the Peer-to-Peer (P2P) Initiative was launched in 2011 to continue professional development opportunities with NAEA Museum Education Division peers throughout the year. Meeting the first Monday of every month, P2P's goals include networking with colleagues, skill-sharing, and discussing relevant topics in the Museum Education field. This project is strengthened by your ideas and input. We hope that you add your voice to the conversation. Anyone is welcome—regardless of your experience level, program area, or size of institution—to propose a topic, serve as a moderator, or advise on a new session format. P2P Sessions are organized by a working group chaired by Gwendolyn Fernandez. Get involved by contacting gfernandez1@unm.edu.

Preconvention Planning

Time commitment: Low (1-4 hr/month over 4 months)

The NAEA Museum Education Preconference brings together art museum educators, students, consultants, and researchers to build community, generate new insights into issues and practices affecting the field of museum education, and leverage the knowledge of the group as well as the expertise of partners and specialists in other disciplines to strengthen museum education practice. Held the day before the official start of the annual conference, the Preconference features a lecture/panel discussion, break-out sessions, lunch, evening reception and lunch or dinners with colleagues. Those interested in working on the preconference would join a sub-committee to plan a particular aspect of the day. The individuals would also be tapped to lead breakout sessions and serve as hosts on the day of the preconference. Educators in host cities are extremely important.

April 13-15, 2023 | San Antonio, TX,
April 4 – 6, 2024 | Minneapolis, MN
March 20-22, 2025 | Louisville, KY
March 5-7, 2026 | Chicago, IL

Review & Write NAEA Platform Position Statements in Collaboration with Development Committee

Time commitment: Low (1-2 hr/month for approximately 3 months)

One of NAEA's strategic goals is advocacy. Over the last several years the Association has been developing statements that articulate NAEA's position on key topics impacting visual arts education. For a full list of statement, please visit:

<http://www.arteducators.org/about-us/naea-platform-and-position-statements>

Every year, members from across the Association propose topics. Once these are prioritized by the Board, the Association forms writing teams. It is here that you can help! Every year we need four to five museum educators to serve on one writing team each. Writing teams include educators from across the country that represent all seven divisions of NAEA: Elementary, Middle, High School, Administration, Preservice, Museum Education and Higher Education. Writing teams meet 3-5 times by phone after 5 pm during the fall and early winter. Occasionally, NAEA also needs educators to review prior position statements and recommend changes.

Director-Elect

Time Commitment: High - 1-2 hr/week during most of the year; leading to Preconference, 10-25 hrs/wk

The Director-Elect is the Director's key partner in the process of leading the Division.

- They organize the annual Preconference, for approximately 300 attendees in the convention hosting city.
- Supports the various strategic priorities of the Division, including:
 - Research Initiative and Symposium
 - Reviews and scores session proposals
 - Reviews and scores Awards nominations
 - Helps organize select sessions for annual NAEA Convention
 - Social media team
 - Peer to Peer (P2P) team
 - Viewfinder editorial board meetings
 - Attends one required and one optional NAEA Board meeting annually
 - Works closely with the director on many of the items described above as well as a range of issues and projects as they arise.

Division Director

Time Commitment: High - Average 5 hrs/week - as few as 1 hr/week and as many as 12 hrs/week during high-intensity project work.

The Director provides strategic and inclusive leadership to the Division, including programmatic and budget oversight as well as member cultivation.

- Serves on the NAEA Board, attending three Board meetings each year (summer, fall and spring during the Convention), preparing for and following up from each, including presenting Board reports and working on subcommittees related to specific NAEA initiatives.
- Contributes to the writing of position statements and strategic initiatives of NAEA, including serving on task forces and sub-committees of the Board.
- Writes columns for NAEA News four times a year, monitors Division-related
- COLLABORATE posts and questions, and addresses topics, issues, and projects that arise over the course of each year.
- The Director, along with the Director-elect, delegates work, advises, and communicates regularly with special task force groups comprised of members that work on various projects, with liaisons to broader NAEA initiatives, and with the leadership of NAEA, including fellow Division Directors.
- Works closely with and supports the Director-elect in planning the Preconference, oversees budget, alignment with strategic goals of NAEA, and membership needs.
- Works closely with other Division Directors and Development Committee members on the design and implementation of sessions for the NAEA convention, Awards, and other special sessions, identifying topics and preparing and submitting proposals on behalf of the Division or the Association.
- The Director leads the Division's Research Initiative along with task forces or a working group that advance this work, and with assistance and input from the Director-Elect.

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